

Cottonwood HOA  
Board of Directors and ARC Requests  
Meeting Minutes  
Monday December 21, 2020 (Virtual)

**1. Call to Order**

The meeting was called to order at 5:32pm

**2. Directors Attending**

Jon Wright

David Satore

Alfonso Robinson

Jim Bellant

Kaley Wright

Fred Hall

Weldon Bartush

Jen Ruffini

**3. Approval of Minutes**

The meeting minutes were read by Jen Ruffini. A motion to approve was made by David and second by Alfonso. The motion was passed unanimously.

**4. Old Business**

- Gulf Power fixed the streetlight on Grey Moss and installed new streetlights on Iron Gate
- Etheridge Property is still working on getting the old AT&T green boxes removed from the neighborhood. They are in the process on talking with the right person.
- Reminder to get your drains as well as your driveway pressure washed (if you have a drain cover on your property that is your responsibility as well).
- If any homeowner or renter needs a copy of the covenants please contact [BAMAPHOTOMOM17@GMAIL.COM](mailto:BAMAPHOTOMOM17@GMAIL.COM)
- Another reminder about our Facebook page: please be courteous, nice and professional. Do not be disrespectful, rude or crude to other neighbors. It was set up for HOA news,

food trucks, lost or found pets and neighbors asking questions about stores, repair places, restaurants, etc.

## **5. New Business**

- The 2021 Budget: We had many with questions regarding the 2021 budget. Etheridge Property detailed everything out and it was posted on the FB page. He also emailed those neighbors that had specific questions.
- Retention Pond off Anderson Lane: Etheridge is getting quotes from different companies to see how much they would charge to clean out the pond. Due to the holiday season they are a little behind but we are waiting to hear back from those companies.
- Board Position: Due to covid spikes, we are doing a zoom call this month. Per the covenants the filling of the board position seat has to be done at an open forum. We are hoping the spikes are down in January to fill the position.
- ECUA: As we all know they are done with trash service on the 29<sup>th</sup>. They will be picking up their trash cans hopefully by the end of the year. If you are going with Adams and you still received Waste Pro cans please give Waste Pro a call and ask them to pick up their cans. Please remember to keep cans behind fence or in garage.
- Financials: All looked good for the month of November
- There will be a food truck on January 13<sup>th</sup> from 5pm to 8pm. They are The Po-Boy Shack and the location of where they will park will be posted on the FB and next-door when they have decided.
- We have had a few occasions where animals have been off a leash and came into other neighbors yards and coming after neighbors. Please keep your animals on a leash.
- The original FB page was deleted by the neighbor that started it back in 2013 or so. Please find Cottonwood Community – HOA. You need to be a homeowner to join.
- Lawn Maintenance: David Ellis who has been maintaining our front and back common areas for the last few years has given notice. We have 2 bids: Dove Lawn Care and Nate Perrine Landscaping. The third Landscaping company withdrew due to not having enough time with work schedule.
- Vote for new Lawn Maintenance Company: All directors in favor of Dove Lawn care. It was approved unanimously.

## **6. ARC Requests**

1. Stallworth - 5632 Heatherton Rd - (Remove existing shed from previous owner and put up a new shed). 93.5 feet from back of house to fence line. Shed will be 8 feet from fence line. Shingles will match home (black). Structure will be made of wood. Paint colors of the shed will complement the color of the

home. It will be Red / white (as seen in pictures) OR white on red (seen in pictures). **Motion to approve was made by Jon second by Jim. The motion passed unanimously.**

2. Stansbury – 5728 Heatherton Rd - POD - 8 x 8 x 16 pod in driveway. Her household effects and items placed into storage for the past 20 years which will require 3-4 months to go through. Dates are 1/19 - 5/19. Shipping from Thailand. Wants to keep a pod in her drive for 3-4 months. **DENIED ; Pods are only allowed on the property for 72 hours. Emailed sent to the homeowner to see if other homeowners could help her with unloading.**

3. Maloney – 5751 Heatherton Rd. - Pergola - 12 x 20 Pergola. Located on back patio. Materials include all pressure treated lumber, 6 x 6 posts, 2 x 12 headers, 2 x 8 runners, 5/4 top slats, through bolts, surface mount post brackets, trim around brackets, 8" timber lock screws, Sherwin Williams Super Deck solid Stan. All weather roof screw connections. Sherwin Williams Espresso SW3064 (color). **Motion to approve was made by David second by Jon. The motion passed unanimously.**

4. A. Gilliam – 9137 Iron Gate - Approval for Service Horse. A. Gilliam was not present, only J. Gilliam was present. This request is incomplete because the Board does not understand why A. Gilliam needs a miniature service horse when she has two service dogs that assist her with her daily needs. Attempts were made to clarify why the miniature service horse is necessary, but J. Gilliam refused to cooperate or provide any additional information. **As a result, this request could not be approved at this meeting. No vote was taken due to being incomplete.**

5. Trask - 6236 Brighton Ln. - Swing Set - Northwest corner off the backyard. Swing set will be a wooden structure with two swings. 8 feet tall and 10 feet wide. The stain color is TWP 1520 Pecan. **Motion to approve was made by Jon second by Jim. The motion passed unanimously.**

6. J. Gilliam – 9137 Iron Gate - Change Stipulation on Truck/Trailer. J. Gilliam was given approval for an 8 foot trailer (2 stalls – one for horse and one for medical equipment). She claims that an 8 foot trailer is not big enough. She wants the stipulations changed but it is not clear to the Board which stipulations she wants to change or why it is necessary to change those stipulations. Attempts were made to clarify which stipulations J. Gilliam wants changed and why such changes are necessary, but J. Gilliam was uncooperative and unwilling to provide additional information. **Accordingly, this request was deemed incomplete and could not be approved at this meeting. No vote was taken due to being incomplete.**

7. J. Gilliam – 9137 Iron Gate - 18 foot trailer. J. Gilliam states that the 8 foot trailer and medical equipment will not fit. Board is unclear on what size trailer J. Gilliam wants and/or needs. At the meeting, J. Gilliam said she wants an 18 foot trailer, but in communications she said she wants a 6 foot trailer. It is also not clear why a larger trailer is necessary. Additional information was requested, but J. Gilliam refused to cooperate. **As a result, this request was deemed incomplete and could not be approved at the meeting. No vote was taken due to being incomplete.**

8. A. Gilliam – 9137 Iron Gate - Service Horse - **Duplicate Request**

## **7. Cottonwood Concerns:**

- Neighbor asked the board to attach what is all done at front and back common areas so all with understand what we are paying for: The list of what is in the contract for front and back entrances is below. Also a diagram of the area in the front. (K. Mayer)
- Neighbor asked to be able to send an email to Jon and Jim. Response: please send all your concerns, questions etc. to Etheridge and if they can't answer they will forward to the correct board member. (J. Gilliam)
- Neighbor brought up issues with cats. They are coming to their front door and some cats are doing their business in other neighbor's front planters. Response: we know cats are harder to address but if you don't know who the cat belongs to then animal control needs to be called.
- FB question about needing approval for posting: the FB HOA page was changed due to disrespect to others. Now all posts need to be approved, we can discuss and vote on that issue at the next meeting and or taking the HOA page down. (K. Mayer)

## **8. Adjournment**

There being no further business, the meeting was adjourned at 6:36pm. Motion by David and second by Kaley. Merry Christmas to all.