

# COTTONWOOD SUBDIVISION HOMEOWNER'S ASSOCIATION

## ARC Meeting

Date: August 21, 2017

## Minutes

### Call to order:

The meeting was called to order at 5:31 pm.

### Directors Attending:

Jen Ruffini

David Ellis

Manuel Valdez

### Approval of Minutes:

The minutes were not available. A motion will be made at the next meeting.

### ARC Requests:

- 6089 Brighton Lane (Tracking #CW2017-0024) – GUTTERS
  - Motion to approve with the below stipulations made by Jen Ruffini, 2<sup>nd</sup> – David Ellis Passed unanimously
  - Stipulations:
    - None.
- 5751 Heatherton Rd (Tracking # CW2017-0025) – Pool
  - Motion to approve with the following stipulations made by David Ellis, 2<sup>nd</sup> by Jen Ruffini. Approved unanimously.
    - Stipulations: None
- 6208 Brighton Lane (Tracking #CW2017-0026) – SHED
  - Must be contractor grade construction with all new materials. Construction shall be of brick or “hardiboard” siding and the roof constructed utilizing

fiberglass shingles. The building shall be of a color and quality comparable to the main house and all colors shall be specified and approved by the ARC. No metal shall be permitted. The total area shall not exceed 400 sq. feet and shall be located no closer than five (5) feet from the side and rear property lines. No building or design shall violate the ordinances of Santa Rosa County. No more than one (1) outbuilding shall be allowed. No plumbing shall be connected or provided within this structure.

- Must include 20' setback from back of home.

- 5751 Huntingdon (Tracking #CW2017-0027) – SHED
  - Motion to approve with the following stipulations made by David Ellis, 2<sup>nd</sup> by Jen Ruffini. Approved unanimously.
  - STIPULATIONS
  - Must be contractor grade construction with all new materials. Construction shall be of brick or “hardiboard” siding and the roof constructed utilizing fiberglass shingles. The building shall be of a color and quality comparable to the main house and all colors shall be specified and approved by the ARC. No metal shall be permitted. The total area shall not exceed 400 sq. feet and shall be located no closer than five (5) feet from the side and rear property lines. No building or design shall violate the ordinances of Santa Rosa County. No more than one (1) outbuilding shall be allowed. No plumbing shall be connected or provided within this structure.
    - Must include 20' setback from back of home.
- 6102 Broadfield Ct (Tracking #CW2017-0028) – FENCE
  - Motion to approve with the following stipulations made by Jen Ruffini, 2<sup>nd</sup> by David Ellis. Approved unanimously.
  - STIPULATIONS
  - Must be contractor grade construction new 6' wood picket fence and as specified on ARC request. Materials need to be similar in color and construction to neighboring fences.
- 9113 Iron Gate Blvd (Tracking #CW2017-0029) – FRONT DOOR
  - Motion to approve with the following stipulations made by Jen Ruffini, 2<sup>nd</sup> by David Ellis. Approved unanimously.
  - STIPULATIONS
  - Must match adjoining side lights and decorative details.
- **Questions from Home Owners:**

- 1) Can't find the Community by-laws and rules. David Ellis will e-mail the Etheridge Group for correction.
- 2) The House on the corner of Brighton and Broadfield has a shed delivered without ARC approval. Need to see if this was installed by Timberland or the home owner.
- 3) A home on Iron Gate has installed a cover over their AC without ARC Approval. Need to send a letter.
- 4) 9233 Iron Gate said she got a violation letter about parking on the street. She sent an e-mail to Kevin Etheridge but has not received a response and would like to talk to someone about this. They have a driveway that is not wide enough to park two cars side by side. She stated that she doesn't park her car on the street overnight and doesn't leave it there more than several hours. She was asked if she had considered widening the driveway and she stated that she was considering this but didn't know how. She was informed of the ARC procedures and advised that David Ellis would get with Mike Gogala and Kevin Etheridge about a response to her e-mail.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 5:58 pm.

Motion: Jen Ruffini, 2<sup>nd</sup> David Ellis

Meeting adjourned.