

Cottonwood HOA
Board of Directors & ARC Requests
Meeting Minutes
Monday October19, 2020 (virtual)

1. Call to Order

The meeting was called to order at 5:32pm

2. Directors Attending

Jon Wright
David Satore
Alfonso Robinson
Jim Bellant
Kaley Wright
Fred Hall
Jen Ruffini

3. Approval of Minutes

The meeting minutes were read by Jen Ruffini. A motion to approve was made by Alfonso and second by Kaley. The motion was passed unanimously.

4. Old Business

- Remember that vehicles are not to be parked in the street overnight. Please try to use your driveway when you have a few visitors.
- Please remember to keep your animals on a leash at all times unless they are in your backyard. We do have a leash law and it's in the covenants.
- No Burn Zone. The Santa Rosa Emergency Management has a No Burn Zone for the County as well. You can have a fire pit for small fires the size for roasting marshmallows etc.
- Reminder that boats, trailers, RV's are to only be in the driveway for 48 hours per the covenants, not in the street or behind your fence.
- All signs in yards are in violation so you will be getting a violation letter if you have signs still out.

5. New Business

- Etheridge Management is still working to get our drains inspected. Due to the storm all companies are a little behind.
- Etheridge is also waiting on Gulf Power for our new street lights and trying to get a price on switching all old street lights to LED.

- Board Seat: as of tonight we do not have an open board seat. The board member has to resign via a letter or miss 3 consecutive meetings. Once they have missed 3 meetings then a letter needs to be sent to them with all board members signature stating they are now off the board. Once this happens the board will announce that we have an opening.
- Halloween with trick or treating will be happening on Saturday the 31st. If you don't want to participate please make sure your porch lights are not on. Please be courteous of our neighbors that DO NOT want to participate. You can decorate you mail boxes, yards etc. Please try to social distance and be safe. The gates will still close at 6pm but as we have seen other years many people come into our neighborhood to trick or treat. If we have a parade it will be posted on FB and next-door app.
- If you still have debris from the storm please let Etheridge know. There still should be another pick up from the County. If not try to put it in your trash cans for the next pick up day.
- Financials all look good for this month.
- Please remember that our FB pages and Next Door is not used for bashing or slandering our fellow neighbors. It is a great place to get news and ask questions etc.
- If you have any questions, problems or concerns please contact Etheridge Property Management. Please do not come to any board members' homes.
- Meeting with Timberland about retaining pond and the Hall's fence by back gate will hopefully be happening before the next meeting.

6. ARC Requests

1. Jamie Gilliam - 9137 Iron Gate Blvd - Shed

Missing Plat Map / Drawing ; Materials ; Colors **Denied due to missing information**

2. Jon Knight - 6097 Brighton Lane - Replacing Vinyl Shutters

Mr. Knight wants to replace his vinyl shutters with the same style but a lighter color. Currently a Navy Blue - wants it to be a Khaki color to resist fading. **Motion to approve was made by Alfonso and second by Jon. The motion was passed unanimously.**

3. Jon Knight - 6097 Brighton Lane - Fence

Missing Plat Map / Drawing

Materials / Measurements

Stain

Color of Stain **Denied due to missing information**

4. Kenneth Middendorf - 9257 Iron Gate Blvd - Fence

6 foot privacy fence ; Will be connected to 27D (185 Feet on left side) ; 163 feet on the back - Gulf Power access 12 ft. Gate ; 182 feet on the right side, will be connected to 29D. Right hand side of front gate Double Gate 23 feet. Left hand side of front gate single gate 26 Feet. No Stain mentioned. **Motion to approve was made by Dave and second by Jim. The motion was passed unanimously.**

5. Kenneth Middendorf - 9257 Iron Gate Blvd - Gutters

6 inch Seamless Gutters - White colored - 8 downspouts **Motion to approve was made by Jim and second by Alfonso. The motion was passed unanimously.**

6. Kenneth Middendorf - 9257 Iron Gate Blvd - Inground Salt Water Pool
16 x 32 x 6 Pool pump and associated equipment will be behind the fence on the east side of home. Concrete around the pool will be normal. (Grecian 3 foot to 8 foot) Holcomb Pools. (Kidney Shaped) **Motion to approve was made by Alfonso and second by Jon. The motion was passed unanimously.**

7. Kenneth Middendorf - 9257 Iron Gate Blvd - Additional Concrete
Part of the Timberland Closing Contract ; 8 feet section to rear of driveway. **Motion to approve was made by Jim and second by Dave. The motion was passed unanimously.**

8. Wayne Stallworth - 5632 Heatherton Rd - Shed
Missing information plat map / drawing
Materials
Colors **Denied due to missing information**

9. Paige Holman - 6141 Broadfield Ct - Landscaping
Replace pine straw with medium size river rock with a brick border. No changes in size just replacing pine straw with rock. Replacing flowers in front of the garage with boxwood shrubs. Winter Gem Boxwood Foundation / Hedge Shrub in pot "Monrovia" **Motion to approve was made by Jim and second by Alfonso. The motion was passed unanimously.**

10. Theresa Stansbury - 5728 Heatherton Road - Vinyl Fence
Tan Hamilton Color (Khaki) ; Left side of fence (Double Gate 10 ft). (14 feet) on the left side. Right side of single gate 5 feet. Back side of the fence is 197 feet. **Denied for now. Talking with Attorney to make sure we can approve non wood fence.**

11. Justin Russell - 5711 Heatherton Road - Tree Removal
Oak Tree on the right side of this home that hangs over his house, it has received damage in the last storm. Wants to remove the branches. **Motion to approve was made by Dave and second by Jim. The motion was passed unanimously.**

12. Lauren-Ashley D'Alessandro - 9249 Iron Gate Blvd - White Wash Outside of House
Wants to white wash the outside of her home. Materials are eco-friendly, organic, imported lime from Italy. Purchased Limewash. **Motion to approve was made by Jim and second by Dave. The motion was passed unanimously.**

13. Lauren - Ashley D'Alessandro - 9249 Iron Gate Blvd - Fence
6 ft fence around their property starting at the end of driveway on the left side of home going back to property line on shamrock and wrapping around to behind bedroom window on right side of home. Double gate on driveway side. Right side will have a 3 ft gate for walking through. a 12-16 ft Gate is required by Gulf Power in the back due to easement so we will have to put another gate on the back off of shamrock. They will stain but it will be another ARC Request. No Stain mentioned at this time. **Motion to approve was made by Jim and second by Jon. The motion was passed unanimously.**

14. Steve Trask - 6236 Brighton Lane - Landscaping
Wants to add 4 more trees to their backyard. Two River birch trees on the north side and two crepe myrtle trees on the west side. **Motion to approve was made by Dave and second by Alfonso. The motion was passed unanimously.**

15. Colleen Sartore - 5521 Heatherton Road - Landscaping
Remove plastic edging from home front flower bed and replace with concrete connecting blocks. **Motion to approve was made by Alfonso and second by Jon. The motion was passed unanimously.**

16. Jim Bellant - 5616 Heatherton Road - Trimming of Two Tree's
Top off two trees on the left side of his property. This will reduce them from falling onto their house. **Motion to approve was made by Alfonso and second by Jon. The motion was passed unanimously.**

17. Michael Priest - 6144 Grey Moss Lane - Fence
Replace existing fence due to rot and hurricane damage. Additional 5 foot walk through gate on south east portion of the fence. Relocate 10 foot double gate on north side of fence to the northern most point of the property and add a 3 W x 5 L x 4 H fence for trash can storage. No Stain mentioned **Motion to approve was made by Dave and second by Jim. The motion was passed unanimously.**

18. Michael Priest - 6144 Grey Moss Lane - Planting a Tree
Wants to plant a 12' Lemon Tree. From southern edge of house and 24' from westn fence line with blast plastic landscaping 3' diameter and natural colored mulch. **Motion to approve was made by Dave and second by Alfonso. The motion was passed unanimously.**

7. Cottonwood Concerns:

- Neighbor brought up new trash service. Adams Trash is another company that you can sign up for once ECUA leaves the end of Dec. If you would like more information it is posted on the FB page or you can contact Katrina Mayer. The HOA board cannot get involved and decide a trash service for the entire Subdivision. This is something each homeowners needs to do for themselves.
- Neighbor brought up that we have homeowners bringing their boats and RV's in and out every few days. Answer: these homeowners have been sent out violation letters.
- Neighbor stated he had a sign in his yard and he stated he was in the wrong and will be taking his signs down. He stated he has issues with neighbors allowing their dogs to go in his yard and he would like for neighbors to be courteous and stay out of his yard.
- Neighbor brought up dogs in their yard as well. They are allergic to dogs and need homeowners to be courteous and abide by the leash law.

8. Adjournment

There being no further business, the meeting was adjourned at 6:39 pm. Motion by Dave and second by Jim.

